

Quotations for Job Portal Development and Maintenance

1. Introduction

Apparel, Made-Ups & Home Furnishing Sector Skill Council (AMHSSC) invites sealed quotations from eligible and qualified applicants for the development, implementation, and maintenance of a comprehensive Job Portal.

2. Scope of Work

2.1 User Roles and Features

2.1.1 Employer

- Registration
- Login
- Job Posting
- Training Requirement Posting
- Search Candidate
- Download Resume
- Print Resume
- Dashboard
- View Applied Jobs
- Profile Update
- Change Password

2.1.2 Candidate

- Registration
- Login
- Add profile
- Upload Resume
- Search Job
- Apply Job
- Profile/Resume Update
- Change Password
- Upcoming Job Fair Notification

2.1.3 Admin/SSC

- View Employers
- View Candidates
- Approve/Disapprove Employers registration request
- Monitor Posted Job
- Monitor Posted Training Requirement
- Internal User Creation
- Job Fair Posting
- Change Password

2.2 Customization Work

- Uploading Old Training Partners and Candidates (Excel format will be provided)
- Sending SMS to all candidates, with filter options

- Sending Email/SMS to all Training Partners
- Addition of GST field during Employer Registration
- Hiding the company name from public view, displaying it only after login
- Integrating a WhatsApp Message Feature
- Adding fields for Industry Offers during Job Posting (OT, PF, ESI, Hostels, etc.)
- Creating a common area for candidates to upload attachments like portfolios
- Capturing the last portal used by Employers/Candidates
- Mandatory important profile updates after registration

2.3 Additional Requirements

- The portal should be responsive and accessible on various devices
- Implement necessary security measures to protect user data
- Ensure compliance with relevant data protection regulations

3. Technical Specifications

3.1 Hosting Requirements

- Secure Windows Hosting + Backup Server
- Storage: Up to 150GB SSD (NVMe)
- RAM: 16 GB
- CPU: 4 Cores
- SSL: Included for secure communications

4. Development Timeline

The expected timeline for the development and implementation of the Job Portal is approximately 30 working days.

5. Maintenance and Support

5.1 Initial Support

Initial six months of free maintenance post go-live.

5.2 Annual Maintenance Contract (AMC)

After the initial free maintenance period, an AMC will be required. The AMC should include:

- Server Management
- Backup and Restore
- Web portal Optimization
- Content Updates
- Software Updates
- Speed Optimization
- Database Optimization
- Security Audits
- Malware and Threat Protection
- Backup and Recovery
- Bug Fixes
- Technical Assistance
- Web portal Monitoring
- Browser Compatibility
- Analytics and Reporting
- Minor Changes
- Phone & Email Support

6. Future Scope (Optional)

Applicants are encouraged to provide information on potential future enhancements, including but not limited to:

- Subscription Model implementation
- Payment Gateway Integration
- Enhanced Search and Matching Algorithms
- Mobile App Development

7. Evaluation Criteria

Quotations will be evaluated based on the following criteria:

- Technical capability and experience in developing similar portals
- Proposed solution and its alignment with requirements
- Development timeline
- Cost effectiveness
- Quality of support and maintenance services

8. Submission Requirements

Applicants should submit their proposals including:

- Detailed technical proposal
- Financial proposal
- Company profile and relevant experience
- Project timeline
- Support and maintenance plan

9. Terms and Conditions

1. The applicant must be a registered company in India.
2. The applicant should have experience in developing and maintaining job portals or similar web applications.
3. All prices quoted should be in Indian Rupees (INR) and inclusive of all taxes except GST, which should be mentioned separately.
4. The initial contract will be for a period of one year, which may be extended based on performance.
5. Payment terms: 50% advance upon signing of contract, 50% upon project completion.
6. The successful applicant will be required to sign a Non-Disclosure Agreement (NDA) to ensure the confidentiality of data and information shared during the project.
7. The source code of the developed software will remain the property of AMHSSC and should not be shared with any third party without written consent.
8. The successful applicant shall indemnify AMHSSC against any liability arising out of copyright infringement or unauthorized use of any software, hardware, or technology.
9. Any dispute arising out of this contract shall be subject to the jurisdiction of courts in New Delhi, India.
10. AMHSSC reserves the right to accept or reject any or all bids without assigning any reason thereof.
11. The successful applicant shall comply with all applicable labor laws and regulations in India.
12. The applicant shall ensure compliance with all relevant data protection and privacy laws in India.
13. The successful applicant shall provide documentation including user manuals, technical documentation, and API documentation where applicable.
14. AMHSSC reserves the right to request changes or modifications to the portal during the development phase without incurring additional costs, provided these changes are within the scope of the original requirements.
15. The applicant shall provide a detailed Service Level Agreement (SLA) as part of their proposal, outlining response times and resolution times for various types of issues.

16. In case of termination of the contract, the applicant shall ensure a smooth handover of the project, including all relevant documentation and knowledge transfer.
17. The applicant's team members will be available for support during 10 AM – 06 PM (Mon - Fri) except holidays throughout the course of engagement.
18. Time duration of delivering this project will remain intact except any situation caused due to act of God. If the applicant extends the project duration for any aforesaid reason(s), there will be a valid explanation to be given to the client well in advance.
19. AMC will be renewed every year in advance.

10. Submission Deadline

The last date for submission of sealed quotations is **September 17, 2024, 03.00 PM**. Quotations received after this deadline will not be considered.

11. Contact Information

The quotations may be addressed to:

Mr. Ujjal Kar – Deputy Director - Admin

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